

ITEM 3.E.

Affiliate Faculty Policy

An affiliate faculty appointment is a courtesy relationship between San Carlos Apache College and a person who is typically employed by another college, university, institution, or business.

The title and position of an affiliate faculty appointment is not an employment relationship with SCAC. The appointment connects the Affiliate Faculty member to a particular department of academic unit based on merit and expertise of the faculty member and is beneficial to the college academic unit. The Affiliate Faculty member and hosting department or academic unit are subject SCAC policies, as applicable.

This policy sets for the qualifications, responsibilities, and guidelines for Affiliate Faculty at SCAC.

This policy is designed to comply with and be interpreted in a manner consistent with all relevant federal, state, and Tribal laws.

Non SCAC employees who typically serve as faculty at other institutions or businesses and are associated with SCAC under one of the following classifications: Affiliate Research Professor, Affiliate Clinical Professor, Distinguished Affiliate Professor, Visiting Scholar, or Field Supervisor.

The designation “affiliate faculty” identifies a non-employment relationship between an individual who is typically a faculty member at an institution other than SCAC or an employee of a business. The affiliated faculty member contributes to the mission of SCAC in a collaborative or observational manner.

- A. Not Employment: Affiliate appointments are not employment relationships. No employment relationship, agency, partnership, or joint venture is expressed or implied with an affiliate appointment. As such an affiliate faculty member has no authority and

shall not hold him or herself out as having authority to bind SCAC and affiliate faculty shall not make any agreements or representations on SCAC behalf without SCAC prior written consent.

1. Affiliate faculty candidates will be subject to the standard College credentialing process.
 2. Affiliate faculty candidates will be reviewed according to standard SCAC procedures for restricted party screening, affiliate appointments may be subject to the outcome of such screening.
- B. Financial Support: Affiliate faculty do not receive financial support from the college for their effort beyond any agreed travel and/or expense reimbursement and/or honoraria, where appropriate applicable.
- C. Non-Contractual: This policy does not constitute or create a contractual obligation on behalf of the College toward, or with any affiliated faculty or their host department. Affiliate faculty appointments may be revoked by the College at any time at the discretion of the President without cause and without notice.
- D. Appointment: All affiliate faculty appointments will be made in writing with a template provided by Human Resources.
- E. Length of Appointment: Although not contractual, affiliate faculty appointments will continue for three years or less. They may be renewed.
- F. Insurance: The affiliate faculty member will maintain his or her own insurance.
- G. Intellectual Property: Affiliate faculty will comply with SCAC policy on Intellectual Property.