



San Carlos Apache College



Associate of Applied Science in Management and Supervision

NAME:	TOCC ID:
TOCC EMAIL:	PHONE NUMBER:
TERM OF ADMISSION:	EXPECTED GRADUATION YEAR/TERM:
ACADEMIC ADVISOR:	FACULTY ADVISOR:

General Education Courses:

- Apache Core (7 cr): HIS 130 (3 cr) and select one from the following: APA 101, APA 102 (4 cr)
- MAT 142H or higher (with the exception of MAT 146 and MAT 147)
- Humanities and Fine Arts (6 cr): Any courses from the General Education selection
- Natural Science course (courses with N in the prefix; 8 cr): Any course with prefix ANR, AST, BIO, CHM, PHY

Note: MAT 142H and courses ending in N (e.g., BIO 100N) are 4 cr. hrs unless otherwise indicated. The rest of the courses are 3 cr. hrs unless otherwise indicated.

COURSE PREFIX	COURSE NAME	REPLACEMENT COURSE	SEMESTER	YEAR	CREDITS	GRADE	MET
Institutions of the Americas:							
HIS 130	Apache History I						
Written and Oral Communications:							
WRT 101	Writing I						
WRT 102	Writing II						
APA 101 or APA 102	Apache Language and Culture I or Apache Language and Culture II						
Quantitative Reasoning:							
MAT 142H	College Mathematics or higher (excludes MAT 146 and 147)						
Arts and Humanities: Select any course with prefix ART, ARH, or TOS. Select any course with prefix LIT, PHI, SPE, or WRT							
Social and Behavioral Sciences:							
ECN 201 or ECN 202	Microeconomic Principles Macroeconomic Principles						
Natural Sciences: Choose any 2 courses from Natural Science that ends in N							
Total General Education Credits Needed: 34				Total General Education Credits Earned:			

Core Requirements:

COURSE PREFIX	COURSE NAME	REPLACEMENT COURSE	SEMESTER	YEAR	CREDITS	GRADE	MET
MGT110	Human Relations in Business and Industry						
MGT 122	Supervision						

MGT 230	Dynamics of Leadership						
MGT 280	Business Organization and Management (Prerequisite: BUS 100 or permission of Instructor)						
BUS 220	Legal Environment of Business						
BUS 148	Business Ethics: Morals in the Workplace						
CAG 133	Customer Service Management						
Total Core Credits Needed: 21				Total Earned Credits:			

Electives:

Any BUS, CIS, MGT, ECN, MAT, or CAG Courses							
COURSE PREFIX	COURSE NAME	REPLACEMENT COURSE	SEMESTER	YEAR	CREDITS	GRADE	MET
Total Core Credits Needed: 6			Total Earned Credits:				
Total Program Credits Needed: 61			Total Earned Credits:				

Associate of Applied Science in Management and Supervision

Please note that this program is not yet approved for Financial Aid.

The Management and Supervision Associate of Applied Science degree prepares the student for front line supervision and entry level management. Different approaches and techniques to management and supervision will be examined and how they should be applied. This includes leadership, organization, planning and other management practices.

Program Learning Outcomes:

1. Develop and demonstrate appropriate and effective communication skills with coworkers.
2. Case studies will be examined, analyzed and discussed to better understand and resolve different situations that could arise in the workplace.
3. Develop and demonstrate supervisory skills and knowledge using case studies and other activities.
4. Develop and demonstrate an understanding of basic business organization and behavior.
5. Develop and demonstrate motivational skills in the workplace.
6. Demonstrate the necessity for ethical behavior as a supervisor.

Students:

You must secure official approval by your advisor(s) before submitting the **final** Program of Study. By signing or entering your name below, you agree to the following statement: "Students are responsible for complete knowledge of Academic Catalog requirements in their degree plan and for adhering to all policies in Academic Catalog and Student Handbook."

Signature Panel:

Please indicate approval of the curriculum on the Program of Study by placing your signature (formal electronic signatures are permitted) in the space provided.

Student:	Date:
Academic Advisor:	Date:
Registrar:	Date:
Dean of Academics:	Date: