



Tohono O'odham Community College
 Office: (520)479-2305 | admissions@tocc.edu | Fax: (520)383-8403



Registration Transaction Form

Student ID Number: _____ Birthdate: ____/____/____ Student Email: _____
 Month / Day / Year

Last Name: _____ First Name: _____ Middle Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Cell Phone Number: _____ Landline Phone Number: _____

Has any of the above information changed? _____ If so, please submit a *Change of Student Information Form*.

Year you plan to enroll : _____ Term : Fall Spring Summer

Register/Add

Course Prefix	Course Number	Course Section	Credit Hours	Audit (✓ if yes)	Class Day(s)	Class Time	Instructor's Signature

Drop/Withdraw

Course Prefix	Course Number	Course Section	Credit Hours	Instructor Signature

Required Signatures:

Instructor's signature required after add/drop deadline, to waive prerequisites, or for instructor initiated withdrawals.

Advisor's signature required to recommend course placements.

Dean of Academics' signature required after add/drop deadline, for faculty withdrawals or to add courses that exceed maximum credit limits. There is a 9 credit limit for summer session and a 18 credit limit for the Fall and Spring semester.

Dean of Student Services' signature required after add/drop deadline or to enroll students under age 16.

Student's Signature: _____	Date: _____	Advisor/Faculty Advisor's Signature: _____	Date: _____
Dean of Academic's Signature _____	Date: _____	Dean of Student Services' Signature _____	Date: _____

STAFF USE ONLY:

Credit hours before transaction _____ Registration Site _____

Credit hours after transaction _____ _____

TOCC Registration Official

Date

Tohono O'odham Community College is an equal opportunity, affirmative action employer and educational institution committed to excellence through diversity. Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Contact the Counseling Office at (520) 479-2300 ext. 1210 or email: aespinoza@tocc.edu